2025

TORRANCE CIVIC PLAZA

WINTER ✦ NEWSLETTER



The Road Goes Ever On and On
- J.R.R. Tolkein

Important Dates

Monday Feb. 17th: President's Day Office Closed

Tuesday April 22nd: Earth Day E-waste Event

MANAGEMENT OFFICE HOURS

Monday-Friday
8:30am-5:30pm

PHONE

(310) 316-4290

For Service Requests Login To The Tenant Portal
www.torrancecivicplaza.com

In this newsletter you can expect:

- Important Dates
- Observed Holidays
- Updates & Events
- Second Wave Donation List
- Property Contacts & Reminders
- Fun Dates
  Feel Good News
  Recipe of the Month

TORRANCE CIVIC PLAZA

Observed Holidays 2025

PRESIDENT'S DAY MON. 02/17

MEMORIAL DAY MON. 05/26

INDEPENDENCE DAY FRI. 07/04

LABOR DAY MON. 09/01

THANKSGIVING THURS. 11/27

CHRISTMAS DAY THURS. 12/25

NEW YEAR'S DAY THURS. 01/01















Updates & Events

Inspections

Suite Inspection Schedule to improve night cleaning

Wednesday, February 12
Buildings 3524 & 3528

Coming Soon

March Madness
Bracket Challenge
*Details to follow

Earth Day Tuesday, April 22nd
E-Waste Removal Event

3460 Building South side
12:30PM-2:30pm



Volunteer Spotlight

We want to thank everyone who donated for *Food for Kids*, we were able to raise $1,789 in funds and 72 bags of food.

We also contributed in raising $4,151.39 for the *City of Hope Breast Cancer Drive*.

Now we continue to support those affected by the fires and ask that you join us in donating to *Second Wave Support, a fire recovery donation drive.* Our office will be collecting donations. See next page for donation items.

The Muller Company holds our charity work dear to our hearts and will continue to support important causes.

Events

We would like to thank everyone who came out to our tenant events last year. We look forward to create more fun in 2025!







Second Wave Support: Fire Recovery Donation Drive

Items should be **new** and **unopened**. We are not accepting clothes or food at this time.

Focus Items for Donation:

Bottled water

Blankets

First aid kits and supplies

Pet supplies

Toiletries/hygiene products

Soap

Shampoo and Conditioner

Deodorant

Toothbrushes and Toothpaste

Visa gift cards

Pet store gift cards

Grocery store gift cards

Toilet paper

Lotion

Diapers

Wipes

Paper towel

Portable chargers

Sleeping bags

Twin air mattresses

Baby food

Diapers

Reading Glasses

Puzzles and games

BOMA Greater Los Angeles

TORRANCE CIVIC PLAZA



E-WASTE REMOVAL EVENT



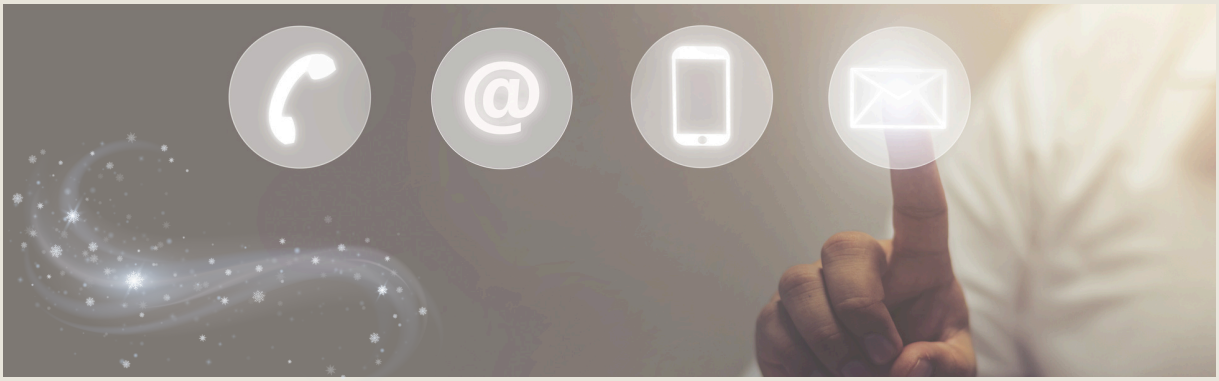
REDUCE
REUSE - RECYCLE

TUESDAY, APRIL 22ND

3460 BUILDING SOUTH SIDE | 12:30PM-2:30PM

- ✓ Bring all electronics EXCEPT refrigerators, light bulbs, regular & car batteries, washers & dryers, dishwasher, & other large appliances.
- ✓ Quick and trouble-free service
- ✓ Ecycling e-waste can be used to make new products

Property Contacts



Management Office Staff

Audrey King

Senior Property Manager



Harry Sixta

Assistant Property Manager



Tiffany Williams

Contracts Administrator

Roxana Pinto

Property Administrator

Maintenance Staff

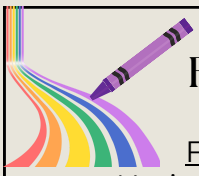
Carlos Gonzalez
Elvira Larios
Delfino Vidal

Dayporter

Susana Flores

Management Office Contacts

PHONE NUMBER: 310-316-4290	AFTER HOURS EMERGENCY PHONE NUMBER: 310-316-4290 PRESS 4
General Mailbox torranceadmin@mullerco.com	3838 Carson Street Suite 100 Torrance CA 90503



Fun Dates!

February 13th
National Wingman Day

February 16th
Do a Grouch a Favor Day

February 20th
Cherry Pie Day



March 6th
National Oreo Cookie Day

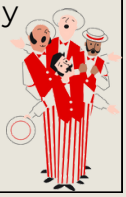
March 31st
National Crayon Day

April 3rd
Find a Rainbow Day

April 11th
Barbershop Quartet Day



April 25th
World Penguin Day



Feel Good News

Bakery Owner Discovers Her Longtime Customer Is Her Biological Son

A heartfelt reunion at Give Me Some Sugah Bakery in Chicago. Longtime customer Hunter Varmarr loved visiting Lenore Lindsey's bakery not just for the pastries but for the service from the baker behind the counter. Lindsey only knew Varmarr as a valuable customer. Neither knew they were mother and son. To find out how they reunited CLICK HERE



Recipe of the Month: Overnight Oats



Ingredients:
Old-Fashioned Oats
Milk (you can use 2% or any plant based milk)
Chia Seeds
Greek or Vegan Yogurt
Vanilla Extract
Honey (From our local bees)
Toppings (fresh fruit, dried fruit, nuts and spices like cinnamon)

How To Make:

1. Combine old-fashioned oats, chia seeds, Greek or vegan yogurt, vanilla extract and honey.
2. Top with your choice of milk
3. Mix the overnight oats together until there are no clumps
4. Cover with a lid and chill in the fridge for at least 2 hours or overnight
5. Next morning add your favorite toppings and enjoy!



Thank you for reading!