

TORRANCE CIVIC PLAZA

Winter Newsletter 2024

Important Dates

Nov. 18th thru Dec 16th: Food for Kids Drive

Nov. 28th-29th: Thanksgiving - Management Office is Closed

Dec. 12th: Holiday Breakfast

Dec. 25th-Jan 1st: Management Office is Closed

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Management Office Hours

Monday-Friday

8:30AM - 5:30PM

Phone

(310) 316-4290

For Service Requests, Login To The Tenant Portal

www.torrancecivicplaza.com

TENANT SPOTLIGHT



ABOUT BEACH CITIES ESTATE LAW

Founded in 2013, Beach Cities Estate Law is dedicated to high-quality estate planning, elder law, and trust administration services. Our clients choose us for our expertise, care, and compassion. We believe we have the best team in the business, led by our terrific Chief of Staff, Jennifer MacDonnell.

Come on by – let's grab a quick cup of coffee!



BEACH CITIES® ESTATE LAW

beachcitiesestatelaw.com
424.336.1579

"Estate planning isn't just about managing assets – it's about providing peace of mind. We ensure that our clients' values and intentions are honored and protected for future generations."

– Angela Klenk



ANGELA KLENK, ESQ.

- Certified Specialist in Estate Planning, Trust & Probate Law
- President of the South Beach Estate Planning Council, 2024-2025

Angela Bellanca Klenk has devoted 30 years to protecting family legacies through detailed estate planning and trust administration. As the founder of Beach Cities Estate Law, she assists affluent clients with complex estates, helping high-net-worth individuals and families navigate unique estate and succession challenges. Known for her dedication to both privacy and precision, Angela is a trusted resource among financial and medical professionals, business owners, executives, and entrepreneurs across Southern California.

the Muller company

The Muller Company is proudly supporting Food for Kids Drive. Please see the shopping list below. All donations should be brought to our Management Office located in 3838 W Carson St. Suite 100 Torrance, CA 90503. You can also bring your donations to the Holiday Breakfast Event on Thursday December 12th.



FOOD for kids

The Volunteer Center South Bay-Harbor-Long Beach
1230 Cravens Avenue |
Torrance, CA 90501
(310) 212-5009
|info@volcenter.org

THE VOLUNTEER CENTER
South Bay - Harbor - Long Beach

SHELF-STABLE SHOPPING LIST

Donate any of the items below to help us feed local students in need!

***-Indicates urgent needs this year.**

BREAKFAST ITEMS:
- Cereal*
- Oatmeal
- Granola
- Bars

SHELF-STABLE FRUIT:
- Canned Fruit*
- Raisins
- Apple Sauce
- Fruit Cups

MEAL COMPONENTS:
- Canned Vegetables
- Canned Meat*
- Chili
- Peanut Butter*
- Jelly*
- Macaroni & Cheese
- Pasta*
- Pasta Sauce*
- Ravioli
- Rice (1 or 2 lb. bags)
- Soup

You can also donate grocery store gift cards

We accept donations at our Management Office
3838 Carson #100, Torrance
Monday - Friday 8:30am- 4:00pm

No glass containers, bulk- size single items or expired food please!

ABOUT FOOD FOR KIDS

While low-income students receive school-provided meals for breakfast and lunch during the week, many of their families are unable to feed them adequately on the weekends. The students then arrive at school on Monday without the proper nourishment, which can negatively affect their school performance and self-esteem.

That's Where food for kids comes in...we provide bags of non-perishable food and health-related inserts to partner schools and organizations in our service area through our volunteer and donation-driven food pantry each week. Volunteers assemble and deliver bags of food filled with items to make 2 breakfasts, 2 lunches, and 2 dinners to our partners prior to the weekend. The school/nonprofit staff identifies the families with the greatest needs each week, and the students take the bags home for the weekend. Visit www.volcenter.org/food-for-kids to learn more.

#AtTheHeartOfHelping
#FoodForKidsSouthBay

Community Events

Downtown Torrance Association's
Holiday Stroll
Dec 4th, 4pm-7pm

HANA CRAFT SHOW
SATURDAY NOVEMBER 30TH
9AM-2PM
Come support local artists and small businesses and shop for handmade & other unique gifts for the holidays!

Located at the Ken Miller Recreation Center. For more info:
https://www.hanacraftshow.com/

EL CAMINO COLLEGE CENTER OF THE ARTS EVENTS

ECC Chorale, Concert Choir & Women's Chorus: Holiday Extravaganza

The Nutcracker
For Dates and Tickets:
https://elcaminotickets.universitytickets.com/w/default.aspx?PageNumber=1

·Torrance Antique Street Faire
Nov 24th & Dec 22nd
At Downtown Torrance

Tenant News & Events

In Case You Missed it!



We want to thank all the donors for supporting this years City of Hope Breast Cancer Awareness fundraising campaign!

TACOMAN catering -&- goodhart coffee

Will be catering at our

Holiday Breakfast

Thursday, December 12th

8am-10am

Thank you for Renewing!

Joseph D, Lim, DMD, Inc. 3510-303	Legend Home Health 3510-111
First Nations Funding 3510-114	AAA Institute 3510-112

cheers!

Tenant

Do's & Don'ts

Santa's Safety Edition



✓

Do report if you see any suspicious activity. See something, Say something immediately. You will be entered in a raffle for reporting.

Do keep the emergency line on your cell phone:
(310) 316-4290 Press 4

Be aware of your surroundings, park closer to your building or under a light if you will be working late.

Keep up to date on safety threats such as Air tags being installed in vehicles to track your location.

✗

Don't leave the entrance doors open when leaving the building.

No Live Trees or heaters cords across your floor. Be mindful of your night janitorial crew.

Do not let anyone in the building that you do not know, even if they say they are a patient or client.

Do not leave your car overnight without submitting an overnight form.

PROPERTY CONTACTS



Audrey King, Senior Property Manager



Harry Sixta, Assistant Property Manager

Contracts Administrator
Tiffany Williams

Property Administrator
Roxana Pinto

Maintenance Staff

Carlos Gonzales
Delfino Vidal
Elvira Larios

Dayporter

Susana Flores

Management Office will be closed from 12/25/24 to 01/01/25. Janitorial and Engineering will continue on site and Management staff will work remotely.

Management Office
3838 Carson Street Suite, 100, Torrance CA 90503
General Mailbox: torranceadmin@mullerco.com
Phone Number: 310-316-4290